

**NORTH IOWA REGIONAL HOUSING AUTHORITY**  
**202 First Street SE, Ste. 203, Mason City, IA 50401**

Tuesday, December 26, 2017, 9:00 A.M.  
Conference Room

**MINUTES**

**I. Opening of Meeting**

A. Call to Order.

Chairperson Gelner called the North Iowa Regional Housing Authority regular board meeting to order at 9:07 a.m.

**Board Members: Present:** Delegates: Merlin Bartz, Roger Batt, Gary Gelner, Bruce Helgeson, Beth Johnson via phone, Yvonne Krukow, and Florence Shook. Alternates: None. **Absent:** Marilyn Johanns. **Staff:** Carmen Seaton-Bartunek, and Carol Story. **Guests:** Joseph Moser of Finley Law Firm, P.C. via phone and Mark Ebeling of Edwards-Brandt and Associates.

B. Determination of quorum  
A quorum was determined.

C. Recognition of visitors to the meeting  
Joseph Moser of Finley Law Firm, P.C. via phone and Mark Ebeling of Edwards-Brandt and Associates were recognized as guests.

D. Approval of agenda and requested changes to agenda  
Shook moved to move New Business A and Unfinished Business A to the next items on the agenda and to approve the agenda as changed. Krukow seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

**V. New Business**

A. Discuss health insurance quotes. Motion to approve.  
Bartz moved to adopt proposed plan "Renewal 2800 PPO" for upcoming year and increase employee contribution to \$105 per month for the year. Shook seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

Helgeson moved that agent of record for health insurance be Edwards-Brandt and Associates with Mark Ebeling as the representative. Bartz seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

**IV. Unfinished Business**

A. Closed Session

Bartz moved to adjourn to closed session pursuant to Iowa Code § 21.5(1)(c) "To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent where it's disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.". Krukow seconded the motion. The board could not reach Joe Moser to have the closed session, so Bartz withdrew his motion and the board continued to the next item until Moser could be reached for the closed session.

**II. Open Forum**

None requested.

**III. Consent Agenda**

Helgeson moved to approve the consent agenda. Bartz seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

**IV. Unfinished Business**

B. Closed Session:

Bartz moved to adjourn to closed session pursuant to Iowa Code § 21.5(1)(c) "To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent where it's disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Krukow seconded the motion. ROLL CALL VOTE: Johnson, Helgeson, Shook, Batt, Bartz, and Krukow were in favor; none oppose; none abstained. The board adjourned to closed session at 10:19 a.m.

Helgeson moved to return to open session. Batt seconded the motion. All were in favor; none opposed; and none abstained. The motion carried. The meeting returned to open session at 10:44 a.m.

**V. New Business**

B. Other.

There was no other business.

**VI. Adjourn.**

Batt moved to adjourn the meeting until January 23, 2018 at 9:00 A.M. Johnson seconded the motion. All were in favor; none opposed; none abstained. The motion carried. The meeting adjourned at 10:45 A.M.

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Gary Gelner, Chairperson

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Date

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Carol Story, Interim Executive Director

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Date