

NORTH IOWA REGIONAL HOUSING AUTHORITY
202 First Street SE, Ste. 203, Mason City, IA 50401

Tuesday, July 24, 2018, 9:00 A.M.
Conference Room

MINUTES

I. Opening of Meeting.

- A. Chairperson Gelner called the North Iowa Regional Housing Authority regular board meeting to order at 9:00 a.m.

Board Members: Present: Delegates: Roger Batt, Gary Gelner, Bruce Helgeson, Marilyn Johanss, Beth Johnson, Yvonne Krukow, and Florence Shook. Alternates: none. **Absent:** Merlin Bartz. **Staff:** Karri Gansen, Carmen Seaton-Bartunek, and Carol Story. **Guests:** John Olson of Kronlage and Olson, P.C.

- B. Determination of quorum
A quorum was determined.
- C. Recognition of visitors to the meeting
John Olson of Kronlage and Olson, P.C. was recognized as a guest.
- D. Move to Approve Agenda and Requested Changes/Reordering of Agenda.
Helgeson moved to approve the agenda as presented. Johnson seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

II. Open Forum.

John Olson distributed and explained the engagement letter for the next fiscal year audit.

III. Consent Agenda.

Batt moved to approve the consent agenda. Johanss seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

IV. Unfinished Business.

- A. Executive Director Search
The search committee gave an overview on the interview of the applicant for the Executive Director position.

Johnson moved to go into recess. Helgeson seconded the motion. The meeting recessed at 10:20 A.M.

Gelner called the meeting back to order at 10:49 A.M.

Shook moved to approve the employment offer to Justin Stotts for the Executive Director position. Batt seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

Johanss moved to allow the search committee to negotiate the employment offer and make the final decision. Batt seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

V. New Business.

- A. Discuss and approve fee accounting contract with Loucks and Schwartz
Johnson moved to approve the fee accounting contract with Loucks and Scharzt effective October 1, 2018. Shook seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

- B. Other.
The board discussed requirements for being a board member while an elected official.

VI. Adjourn.

Johnson moved to adjourn the meeting until August 28, 2018 at 9:00 A.M. Batt seconded the motion. All were in favor; none opposed; none abstained. The motion carried. The meeting adjourned at 11:19 A.M.

Gary Gelner, Chairperson

Date

Carol Story, Interim Executive Director

Date