

**NORTH IOWA REGIONAL HOUSING AUTHORITY**  
**202 First Street SE, Ste. 203, Mason City, IA 50401**

Tuesday, January 30, 2018, 9:00 A.M.  
Conference Room

MINUTES

**I. Opening of Meeting**

- A. Chairperson Gelner called the North Iowa Regional Housing Authority regular board meeting to order at 9:07 a.m.

**Board Members: Present:** Delegates: Roger Batt, Gary Gelner, Bruce Helgeson, Marilyn Johanss, Beth Johnson via phone, Yvonne Krukow, and Florence Shook. Alternates: Chris Hagen. **Absent:** Merlin Bartz **Staff:** Carmen Seaton-Bartunek, and Carol Story. **Guests:** Joseph Moser of Finley Law Firm, P.C. via phone

- B. Determination of quorum  
A quorum was determined.
- C. Recognition of visitors to the meeting  
Joseph Moser of Finley Law Firm, P.C. was present during the closed session via phone.
- D. Move to Approve Agenda and Requested Changes/Reordering of Agenda.  
Helgeson moved to to approve the agenda as presented. Johanss seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

**II. Open Forum**

None requested.

**III. Consent Agenda**

Batt moved to approve the consent agenda. Shook seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

**IV. Unfinished Business**

- A. Closed Session

Helgeson moved to adjourn to closed session pursuant to Iowa Code § 21.5(1)(c) "To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent where it's disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Shook seconded the motion. ROLL CALL VOTE: Johnson, Helgeson, Shook, Batt, Johanss, Hagen, and Krukow were in favor; none oppose; none abstained. The board adjourned to closed session at 9:39 a.m.

Helgeson moved to close the closed session. Krukow seconded the motion. ROLL CALL VOTE: Johnson, Helgeson, Shook, Batt, Johanss, Hagen, and Krukow were in favor; none oppose; none abstained. Closed session completed at 10:00 a.m.

Helgeson moved to return to regular session. Shook seconded the motion. All were in favor; none opposed; and none abstained. The motion carried. The meeting returned to open session at 10:02 a.m.

**V. New Business**

A. Approve No Smoking Policy Effective March 1, 2018.

Krukow moved to approve the No Smoking Policy effective March 1, 2018. Johnson seconded the motion. All were in favor; none opposed; and none abstained. The motion carried.

B. Other.

There was no other business.

**VI. Adjourn.**

Shook moved to adjourn the meeting until February 27, 2018 at 9:00 A.M. Helgeson seconded the motion. All were in favor; none opposed; none abstained. The motion carried. The meeting adjourned at 10:17 A.M.

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Gary Gelner, Chairperson

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Date

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Carol Story, Interim Executive Director

\_\_\_\_\_  
Date